

MARLIN Design privacy policy

MARLIN Design Ltd will occasionally ask you to provide some information that will allow us to identify you when you are using this website.

The information provided by the website user will only ever be used in accordance with this privacy statement.

We may in the future want to update this policy by updating this page, so we suggest you check on this page occasionally to make sure you are happy with any of the changes that may be made.

This policy is effective from May 2020.

The information we collect

We may collect the following information from you:

- Name
- Contact telephone numbers, mobile and/or landline
- Email addresses
- Home and/or site addresses

Why we collect this information

We need this information:

- So we can discuss your project and provide you with the best service
- For internal record keeping
- To enable completion of applications required during our working relationship

We will send emails to you containing drawings, specifications and decision notices along with any other information that is relevant to your project.

As agents, we are not allowed to show your personal details on any drawings or documentation, other than the Planning application forms and Building Regulations application forms, with you being named as the applicant. Only the property address can ever be shown on the drawings.

Security, padlocks and keys

Your information should always be secure within MARLIN Design Ltd. In order to prevent unauthorised access to your information, we have ensured that the information held is secure physically, as well as electronically.

You can be confident that we will never sell, distribute or lease your personal information to third parties without your permission, unless we are required by law to do so.

We may use your personal information to send you promotional information about third parties relevant to your project which we think you may find interesting, but only if you tell us you wish this to happen.

Why cookies, not biscuits?

Cookies are text files containing small amounts of information which are downloaded to your device when you visit a website. Cookies are then sent back to the originating website on each subsequent visit, or to another website that recognises that cookie. Cookies are useful because they allow a website to recognise a user's device.

Further information about cookies can be found at: www.allaboutcookies.org